

**All City Party Supply**  
**1600 Cherry Ave**  
**Long Beach, Ca 90813**  
**562.438.8700**

**Reservations**

Reservations are secured by cash or a major credit card and a valid identification (drivers license or state identification card) Some items may require a higher deposit or a cleaning deposit. Advance reservations are strongly recommended.

**Cancellations**

Full refunds are made on cancellations made one week or more prior to the event. A \$40.00 fee will be charged for cancellations less than one week prior to the event.

**Delivery**

Delivery is available at a nominal charge. We will deliver to all areas that are easily accessible, at ground level, and within a reasonable walking distance from our truck. If delivery requires special circumstances, there may be an additional charge. Set-up service is also available at an additional charge. Arrangements must be made in advance for set-up service.

**Late Charges**

Rental items are expected to be returned the day following your event. Coast Party Rentals, Inc. allows a one day grace period, however, if the equipment is not returned within this time period, the items on the rental contract will be charged daily until returned.

**Rain Policy**

It is the customer's responsibility to cover and protect all rental equipment from bad weather. If items are damaged due to rain the customer will be liable for all damages.

**Handling of Equipment**

All City Party Supply does not allow the use of staples or tape on any equipment. All items are expected to be returned in the same condition as it was rented. The charge for staple or tape removal from tables is \$10.00 min.

Customer Signature \_\_\_\_\_

Date\_\_\_\_\_